

Board of Directors Quarterly Meeting Minutes for Monday, Feb 12, 2018

1. Call to Order: President called the meeting to order at 7:03 pm
2. Roll Call of Directors

Present: Britten, Boomer, Dewey, Norden, Bartlett, Dykhouse, Mockerman, Udell, Provost, Bradstreet, Lambert

Absent: DeGennaro, Dohring, Polston

Other: Rep. Tommy Brann
3. Review & Approval of Agenda: Reviewed and approved as amended by adding item items 6c) and 7d)
4. Review & Approval of Meeting Minutes of Nov 6, 2017: Reviewed and approved as presented
5. Review & Approval of Financial Report: Executive director reviewed the financial report and it was approved as presented; FY 17-18 balance is \$60,251.51 of which \$46,418.20 are undesignated funds; a proposed budget for FY 17-18 and 18-19 were presented and will be up for final adoption at the May meeting.
6. Old Business:
  - a. Fundraising:
    - 1) Bowling - Lambert reported on the plan for March 9 at Paragon Lanes (since changed to Park Center Lanes) 7:00-10:00 pm; the Board agreed to conduct it as a dual fundraiser to benefit the Foundation and the family of Kevin Emmons; cost is \$30 which includes bowling, shoes and pizza; silent auction will be conducted; sign-up online at: [https://docs.google.com/spreadsheets/d/1dbEnv8IESL9vnm770liCs3t8h\\_12TITIQfLDcgW3yrl/e/dit#gid=0](https://docs.google.com/spreadsheets/d/1dbEnv8IESL9vnm770liCs3t8h_12TITIQfLDcgW3yrl/e/dit#gid=0)
    - 2) Arts Festival - Britten reported on a meeting with performing and visual arts teachers who are receptive of the idea beginning with the 2018-19 school year. Possible time of year would be February. Will need to work through the concern of having enough help that it doesn't wear out the teachers so this could become an annual or biannual event.
    - 3) Solicitation of LHS alumni & retired staff - Britten discussed the status of this effort. Planning an annual giving program and designing materials that will be eye-catching. Will want to set a campaign goal to help drive the effort. Will report again in May.
  - b. Decals and other donor recognition: Deferred to the May meeting due to absence.
  - c. Website update: Provost and Bradstreet reviewed the website updates and will continue to add material as needed.

## INVESTING IN THE FUTURE

## 7. New Business:

a. Administration of Fred Solis Scholarship: This has largely been administered by the late Elayna Durso and the deadline for 2018 is coming up this spring; suggestion was made to change it to the Solis-Durso Memorial Scholarship; Bradstreet will discuss with Lambert and DeGennaro.

b. Teacher Mini-Grants 2018: A record number of grant requests were received. The Board voted to award six grants at a total of \$4,500 this year. Provost will notify grant winners. The Board requested that it receive photos and/or letters of appreciation and descriptions of how the funds were used so that they can be included in future fundraising communications and annual reports.

c. Fundraising strategy and goals - This was covered during other business with the note that the Board should adopt a rolling two-year fundraising strategy with specific goals; Britten will prepare a draft plan for the August meeting.

d. Hamilton in Chicago - An informal request was received from the district to consider donating funds to help pay the cost of 275 students attending a show. The Board felt the costs were prohibitive.

## 8. Good of the order

Britten gave a brief overview of the district's upcoming sinking fund millage election.

## 9. Adjournment 8:43 pm

Next meeting Monday, May 7<sup>th</sup>, 2018 at 7:00pm.

# INVESTING IN THE FUTURE